

Nursery Website User Guide



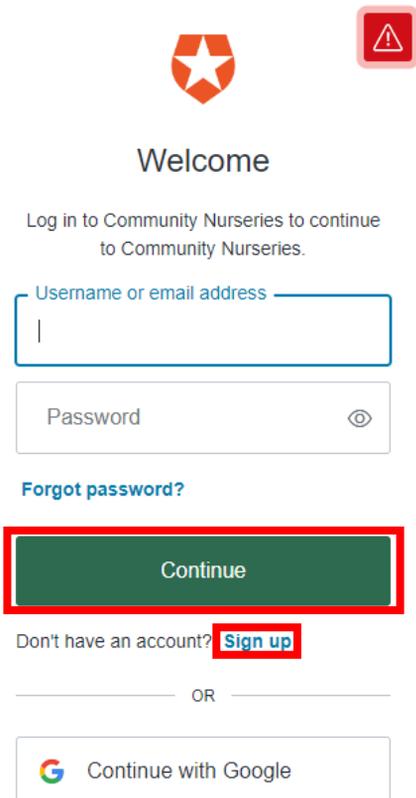
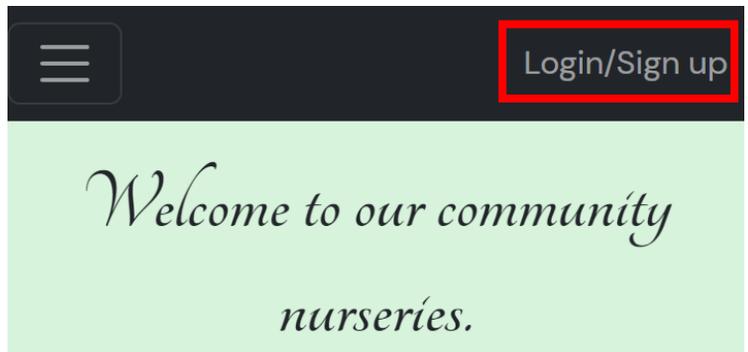
1. Access the website

Scan this QR code, or enter the website address in your favourite browser:

<https://community-nurseries.herokuapp.com>

2. Create account, or sign in

Click on **Login/Sign up**.



Welcome

Log in to Community Nurseries to continue to Community Nurseries.

Username or email address

Password

[Forgot password?](#)

Continue

Don't have an account? **Sign up**

OR

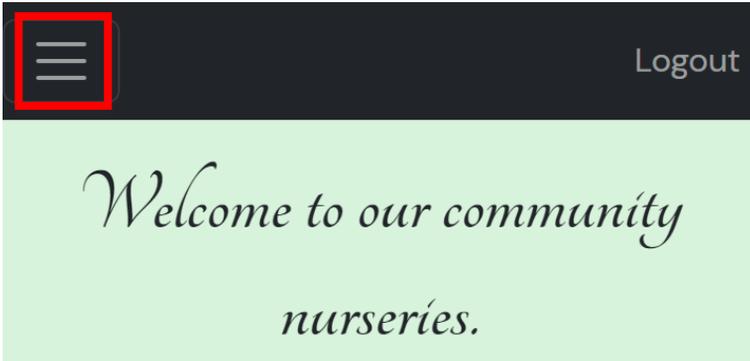
 Continue with Google

If you have an existing account, fill in

- Username or email address
 - password
- then click **Continue**.

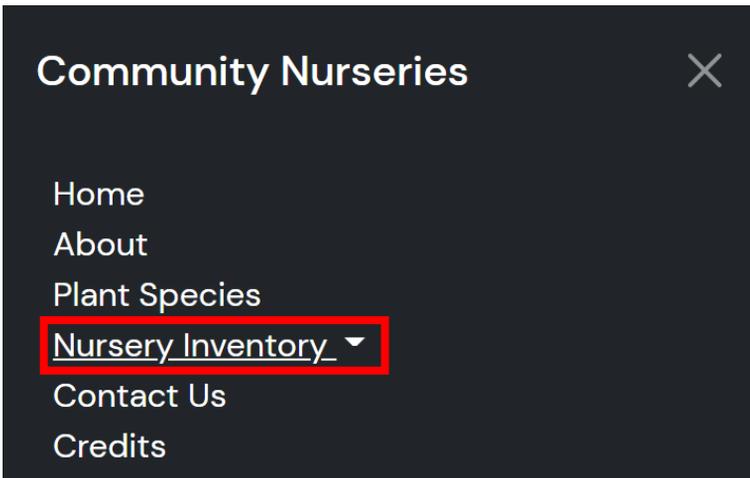
Notify your nursery administrator.

If you do not have an account, click **Sign up**.

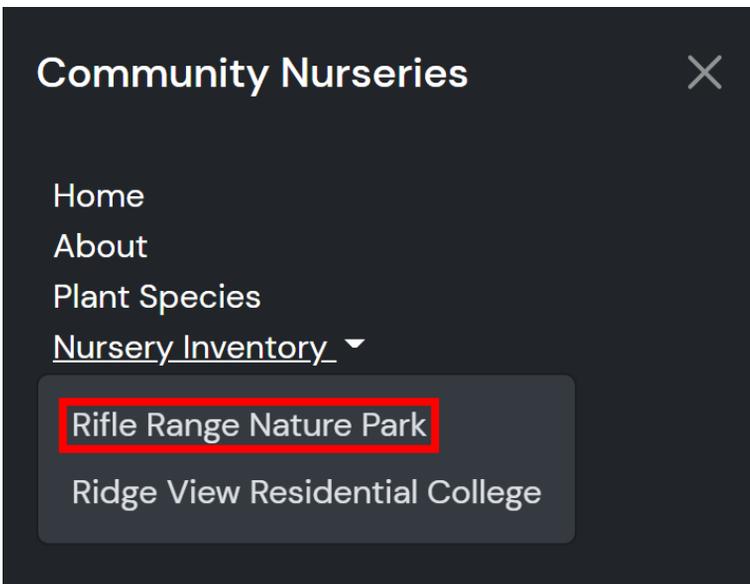


3. Navigate to the nursery inventory

Click the menu icon  on the top left.



In the menu that opens, click **Nursery Inventory**.



Click the correct nursery (**Rifle Range Nature Park**) from the list.

Home / [RRNP](#) / Inventory



Welcome to the RRNP page.

The Rifle Range Nature Park community garden opens to the first group of volunteers on 3 December 2022!

Current nursery inventory

[+ Add new batch](#)

List of batches in the nursery.
Not sure what the different icons represent? Check out [this quick guide](#).

ID ⓘ

Search ...    

2022-12-03-Senna alata-Btnr				
2022-12-03-Unidentified species-Dairy Farm	0	50	0	38 

4. User action

Check out the [Nursery Inventory Reference Sheet](#) to determine what data to record.

Click + **Add new batch** if you are propagating a new batch of plants entering the nursery (See #5).

Click on the underlined **batch ID** of the record to view more information (See #6).

Click  to edit information for an existing batch (See #7).

Nursery*

RRNP

Location of the plant.

Scientific Name*

Material*

Type of material from which the stock is grown from.

Collector*

Name of persons(s) who sourced for the growing material (cuttings/seeds/seedlings).

Material collection location*

Location from which the growing material was sourced. Include GPS coordinates where possible.

Create new batch ID ⓘ

Batch ID*

Unique batch identifier.

Fill in the rest of the fields, then click **Add**.

5. Add a new batch

Do this after you:

- Propagate a new batch of seeds, seedlings, or cuttings

Fill in

- *Scientific Name*
 - *Material collection location*
- then click **Create new batch ID**.

This will automatically generate a batch ID.

Export destination

Destination(s) to which the plants have been sent to.

Dead stock

Number of dead plants.

Information

Date

dd/mm/yyyy

Height (mm)

Add

Last updated: 5 December 2022

☰ Logout

Number of dateheight records: 2

Date	Height (mm)
03/12/2022	300
10/12/2022	400

Germination tracker

Number of germinatedDate records: 1

Date	Total germinated
10/12/2022	30

Last edited by: jingcheng

Last edited on: Sat Dec 03 2022 02:51:45 GMT+0000 (Coordinated Universal Time)

Back **Edit**

Last updated: 5 December 2022

6. View an existing batch

Click **Back** to return to the inventory page, or **Edit** to update the record (See #7).

7. Edit an existing batch

Do this after you:

- Repot plants into individual bags/pots
- Release plants out from the nursery
- Remove dead plants
- Observe plant growth/germination

Edit fields, then click **Save**.

☰ Logout

Number of dateheight records: 2

Date	Height (mm)
03/12/2022	300
10/12/2022	400
dd/mm/yyyy 📅	

Germination tracker

Number of germinatedDate records: 1

Date	Total germinated
10/12/2022	30
dd/mm/yyyy 📅	

Cancel **Save**

Last updated: 5 December 2022